YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution   MAHATMA GANDHI COLLEGE

- Name of the Head of the institution   Dr. Santi Kundu

- Designation   Principal

- Does the institution function from its own campus?   Yes

- Phone no./Alternate phone no.   03252240251

- Mobile No: 9083255098

- Registered e-mail   mgclalpur@yahoo.co.in

- Alternate e-mail   iqacmgc81@gmail.com

- Address   LALPUR, P.O.: DALDALI,P.S.: HURA

- City/Town   PURULIA

- State/UT   West Bengal

- Pin Code   723130

2.Institutional status

- Affiliated / Constitution Colleges   Affiliated

- Type of Institution   Co-education

- Location   Rural

- Financial Status   UGC 2f and 12(B)

- Name of the Affiliating University **Sidho-Kanho-Birsha University**

- Name of the IQAC Coordinator **Thakurdas Mahato**

- Phone No. **03252240251**

- Alternate phone No. **03252240251**

- Mobile **9434246198**

- IQAC e-mail address **iqacmgc81@gmail.com**

- Alternate e-mail address **mgclalpur@yahoo.co.in**

3.Website address (Web link of the AQAR (Previous Academic Year)
https://mahatmagandhicollegelalpur.ac.in/aqar.php

4.Whether Academic Calendar prepared during the year?
Yes

- if yes, whether it is uploaded in the Institutional website Web link:
https://mahatmagandhicollegelalpur.ac.in/images/uploads/20-21.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.15**	**2008**	**28/03/2008**	**27/03/2013**
Cycle 2	**B+**	**2.53**	**2016**	**16/09/2016**	**15/09/2021**

6.Date of Establishment of IQAC **17/12/2008**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC
View File

9.No. of IQAC meetings held during the year   5

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

- **Recommended afforestation with fruit and flower trees in the college campus.** • **Recommended to provided facilities to organize the CATC camp of NCC in the college campus.** • **Recommended to uninstall Jio Wi-fi as it was not working properly and resume the Wi-fi facility** • **Recommended to introduce and add-on course "Santali Translation and conversation certificate course".** • **Recommended to introduce Kurmali (P), Neutrition (H), Physical Education (H) and Botany (H).**

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
• Finance committee and Governing Body approved the proposal and allotted fund for the same.	• 400 fruit trees planted inside the campus and 150 flower plants planted along the outskirts of the boundary wall.
• Governing Body approved the proposal.	• The campus organized smoothly and successfully. 51 Battalion was much pleased and acknowledged our effort.
• Letter sent to the concerned Jio authority seeking its removal.	• Jio Wi-fi was uninstalled.
• Santali Department was requested to prepare curriculum and applied to the University.	• Waiting for University approval.
• Governing Body approved the proposal.	• Under process.

13.Whether the AQAR was placed before statutory body?　　　No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

1.Name of the Institution	MAHATMA GANDHI COLLEGE
• Name of the Head of the institution	Dr. Santi Kundu
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03252240251
• Mobile No:	9083255098
• Registered e-mail	mgclalpur@yahoo.co.in
• Alternate e-mail	iqacmgc81@gmail.com
• Address	LALPUR, P.O.: DALDALI,P.S.: HURA
• City/Town	PURULIA
• State/UT	West Bengal
• Pin Code	723130
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• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)
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• Name of the IQAC Coordinator	Thakurdas Mahato
• Phone No.	03252240251

• Alternate phone No.	03252240251
• Mobile	9434246198
• IQAC e-mail address	iqacmgc81@gmail.com
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
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• Were the minutes of IQAC meeting(s) and compliance to the decisions have	Yes

been uploaded on the institutional website?		
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

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• Governing Body approved the proposal.	• Under process.

13.Whether the AQAR was placed before statutory body?	**No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	**Nil**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2023	**19/01/2023**

15.Multidisciplinary / interdisciplinary

As per the curricula formed by SKBU, our students are encouraged no to get monolinear in their academic approach. And that's why in each of semesters I, II and III the 'Major' students have to opt for a multidisciplinary course from a pool of three subjects. While allotting subjects the institution keeps in mind that the student did not have them in his/her +2 level. Environmental social and cutting edge scientific issues or topics are offered.

16.Academic bank of credits (ABC):

The college has effectively implemented the Choice Based Credit System (CBCS), aligning with academic reforms aimed at providing students with greater flexibility in their educational pursuits. Under the CBCS framework, students can choose courses across different disciplines, allowing them to tailor their learning experience to their interests and career aspirations. The college has seamlessly integrated the Academic Bank of Credits (ABC) ID system, enhancing students' academic mobility. Through this system, credits earned by students are recorded and stored securely, enabling them to transfer credits seamlessly within affiliated institutions. This advancement ensures that students can retain academic credits throughout their educational journey, fostering interdisciplinary learning and promoting continuous skill enhancement. The successful incorporation of the ABC ID system exemplifies the college's commitment to adopting innovative educational practices that emphasize academic flexibility and cater to the diverse aspirations of its students.

17.Skill development:

In our institution we do not have any program, formed exclusively for the purpose of Skill Development. But our University curricula accommodate our students with a Skill Enhancement Course carrying 2 Credits. We have introduced Add-On courses which are related to the core courses. These Add-On courses are meant to increase the proficiency and job -compatibility of our students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

While a perceptible post-colonial approach in humanities and social sciences has paved way for the celebration of native cultures world-wide special care has been taken to promote languages like Bengali, Sanskrit, and Santali to uphold our Indianness. Throughout the year through observation of Yoga day, Antarjatik Matribhasha Divas, Santali language Day, Saraswati Puja, Indigenous people's Day the same spirit is strengthened. Often monastic members from Ramakrishna Mission are invited to meet our students to inculcate in them the perennial Indian value system.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The CBCS mechanism that caters courses to our students is functional under the auspices of SKBU. The intention of the

affiliating University is clear ? the students are encouraged to do away with gross memorization and develop their analytical faculty. A multi disciplinary approach broadens the outlook of our students. So far as the evaluation of our students is concerned, the University-conducted examinations are complemented with Department-conducted Internal Tests.

20.Distance education/online education:

Lessons are imparted in dual mode. The traditional chalk & talk method is complemented by online classes for which platforms like Google meet, Google class room are used. The website has a repository of e-resources consisting of PPTs, Audio lectures prepared by our teachers. Our library caters to our students the facility of N-List –an E-library containing 97000 E-Books and 6000 E- journals. All these efforts are made to ensure that our students are not deterred by any inconvenience related to conveyance, as a good number of our students have to cover considerable distances to attend their classes. Our college accommodates study and examination centre of Netaji Subhas Open University. This facilitates our students opting for their Masters.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	30

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	3211

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/	735

State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**742**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**54**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**28**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**28**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**66.05**
4.3 Total number of computers on campus for academic purposes	**46**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college does not have any freedom for making syllabus of its own choice but is obliged to follow the syllabus prescribed by SKBU absolutely. Before the commencement of the classes, every department is asked to make their departmental routine. Routines of the various departments are merged in the master routine. Every department arranges departmental meeting before the commencement of classes for modularization of syllabus, and distribution of topics of all three running semesters among the faculty members of the respective departments is also done simultaneously. On the very first day of the commencement of class of the first semester, separate induction classes are arranged for students belonging to honours and general courses by the academic committee of the college for providing clear idea about CBCS system, syllabus pattern, structure of the whole degree course. They are also acquainted with the co-curricular activities such as NSS, NCC, college magazine, departmental wall magazine, sports etc. They are made familiar with library, boys' common room, girls' common room, study room as well. So far as the academic calendar of the college is concerned, it has no choice but adheres to the one provided by SKBU.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution does not have authority for forming academic calendar of its own choice but adheres to the one provided by SKBU in teaching learning process. There is continuity so far as the internal assessment of the students is concerned. Various methods such as; assignment for project, viva-voice, written exam, book review, peer review, dissertation, presentation, excursion etc. have been adopted by the institution in the process of internal assessment. Attendance of the students has been paid due importance in this respect. Internal assessment of the students, belonging to science departments, in particular, is done on daily basis. Their responses and ability for grasping the topic taught

in the practical classes are put in record by the respective teachers. All these aspects keep focusing on their final marks in internal assessment in every semester.

File Description	Documents
Upload relevant supporting documents	**No File Uploaded**
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University   **A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

30

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	<u>View File</u>
Institutional data in prescribed format (Data Template)	<u>View File</u>

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college follows the under-graduate syllabi and curricula prescribed by SKB University and integrates various socially and morally relevant cross-cutting issues like human values, environment and sustainability, gender issues etc.

Gender issues have been incorporated into the curricula of almost all disciplines under humanities, language & literature and social sciences which shed light on the various aspects of gender discrimination in the society.

The issues of environment and sustainability are addressed mainly through the Ability Enhancement Compulsory Course (AECC) entitled, 'Environmental Studies' offered to all the students studying UG Honours course in the 1st Semester and to all the students studying UG Program course in the 2nd Semester. Apart from that, various disciplines contain components on environmental issues. The objective of these courses is to make aware and sensitize the students to the issues on environment and sustainability.

Various Issues on human values are also incorporated in the curricula of various language & literature and humanities disciplines. Issues like human rights, aspects of human society, humanism of modern Indian thinkers, value education etc. are addressed through those disciplines. The curriculum of different departments like Commerce, English, Sanskrit, Philosophy contain some topics on professional ethics.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1400

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

1

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows   **B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://mahatmagandhicollegelalpur.ac.in/feedback_reports.php

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1728

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

693

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College assesses student learning through periodic evaluations and categorizes students based on their performance. Advanced learners are offered opportunities for further enrichment, such as seminars and skill development workshops, to foster their academic growth. For slow learners, remedial classes and personalized guidance are organized to strengthen their understanding and support academic progress. The college strives to create an inclusive learning environment that accommodates all student needs, ensuring a balanced educational experience.

File Description	Documents
Link for additional Information	<u>https://mahatmagandhicollegelalpur.ac.in/AQAR_2021-22_Repository.php</u>
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3211	**54**

File Description	Documents
Any additional information	<u>View File</u>

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In this College, experiential learning is encouraged through hands-on projects and fieldwork, giving students a practical understanding of their studies. Participative learning is fostered in classrooms through group discussions, seminars, and

collaborative projects, enabling students to engage actively and share ideas. Problem-solving is a key component, with students working on real-life case studies and challenges designed to enhance critical thinking and decision-making skills. These student-centered approaches help prepare students with the knowledge and skills for future professional environments.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://mahatmagandhicollegelalpur.ac.in/AQAR_2021-22_Repository.php

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In this College, teachers incorporate Information and Communication Technology (ICT) tools to enhance the teaching-learning process. They use projectors and multimedia presentations, which make classes more interactive and engaging. Online platforms and educational software are utilized to give students access to e-resources, lecture materials, and assignments, allowing for flexible and self-paced learning. Video conferencing tools also support virtual sessions, enabling guest lectures and workshops with experts from various fields. These ICT-enabled practices help bridge the gap between traditional and modern learning, making education more accessible, inclusive, and effective.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://mahatmagandhicollegelalpur.ac.in/AQAR_2021-22_Repository.php

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

54

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

54

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

545

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

This College's internal assessment mechanism is transparent and systematically organized to support continuous student evaluation. The college conducts assessments at regular intervals through a variety of methods, such as quizzes, assignments, presentations, and class tests, ensuring a comprehensive understanding of each student's progress. Students are informed well in advance of the assessment schedule and grading criteria, ensuring clarity and fairness in the process. Additionally, feedback is provided to guide students in improving their performance. This robust approach enhances accountability and keeps students engaged in their academic growth.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	<u>https://mahatmagandhicollegelalpur.ac.in/AQAR_2021-22_Repository.php</u>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

In this College, a structured, transparent, and efficient system addresses internal examination grievances. Students can file grievances within a specified timeframe after assessments, and the process is conducted under clear guidelines. Grievances are reviewed by a committee that ensures fair reassessment or rectification when necessary. This time-bound mechanism ensures that all issues are addressed promptly, fostering trust in the assessment system and maintaining academic integrity.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://mahatmagandhicollegelalpur.ac.in/AQAR_2021-22_Repository.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The College makes the teachers, and students aware of the program and course outcomes for each course offered. This awareness ensures that educational goals are clearly communicated, aligning teaching methods and learning objectives with the expected outcomes. Regular orientations, course outlines, and informational resources help students understand what they can achieve through their studies, while faculty incorporate these outcomes into lesson planning and evaluation methods.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://mahatmagandhicollegelalpur.ac.in/po_pso_co.php
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution actively evaluates the attainment of program and course outcomes through various assessment methods, including examinations, projects, and student feedback. Regular reviews and feedback mechanisms are in place to ensure that both students and faculty are aligned with the intended educational goals. This evaluation process helps identify areas for improvement and enhances the overall quality of education provided.

29-10-2024 11:08:37

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://mahatmagandhicollegelalpur.ac.in/po_pso_co.php

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

742

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://mahatmagandhicollegelalpur.ac.in/AQAR_2021-22_Repository.php

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://mahatmagandhicollegelalpur.ac.in/feedback_reports.php

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NSS and NCC of the college have conducted various events for the social issues in the adopted villages during the year. Apart from their normal activities, NSS volunteers and NCC cadets organized blood donation camp, HIV/ Aids Awareness program, Swachh Bharat Internship Program. Cleanliness program has been arranged in nearby block Hospital, Hura and Picnic spot Ranjandi in Kashipur Block. Along with others our NCC cadets participate in pond cleaning in District town. Outreach activities like eye camp in villages in collaboration with Lokeshaananda Foundation, Para, Purulia, discussion with students of eleven and twelve class students regarding NEP-2020 were done during the year.

File Description	Documents
Paste link for additional information	https://mahatmagandhicollegelalpur.ac.in/AQAR_2021-22_Repository.php
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

343

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has all the infrastructure facilities to provide higher education. There are at present 28 classrooms, 05 laboratories,2 smart classroom,2 reading room,10 departmental office cum staffroom,3 hostels, a 200-seater seminar and conference hall, and several other facilities. As such, we have constructed a new building with RUSA funds. The equipment in the laboratories is being increased every year, and computers are also purchased regularly. The Sports facilities and facilities for Cultural activities are more than adequate, because there are the Physical Education department. The institution has excellent facilities for cultural activities, sports, games, gymnasium. There is a 200-seater Seminar Hall for cultural activities, and two playgrounds, a badminton court, and a gymnasium. The library is mostly computerized and well-equipped. Books asper CBCS syllabi have been added and asper NEP are being added continuously. There is a free computer zone for students in the library. For ICT, there are two ICT-equipped rooms, and LCD projectors and laptops for classroom teaching and seminars and conferences.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mahatmagandhicollegelalpur.ac.in/AQAR_2021-22_Repository.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Sports facilities and facilities for Cultural activities are more than adequate, because there is the Physical Education and which oversee these facilities. The institution has excellent facilities for cultural activities, sports, games, gymnasium and other such activities and all the facilities for sports, games (both indoor and outdoor), gymnasium, for the supervision of the Department of Physical Education. There is a 200-seater Seminar Hall for cultural activities, and a field, a badminton court, and a basketball court, a gymnasium, and a large hall for sporting activities. The college has been regularly winning sporting events on the University, District and State level.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mahatmagandhicollegelalpur.ac.in/AQAR_2021-22_Repository.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

28

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

28

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://mahatmagandhicollegelalpur.ac.in/AQAR_2021-22_Repository.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

24.88

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is mostly automated, using CAMS 3.0 software. Through this software(which is integrated with the college office, so that student and staff data can be accessed) the library provides various services and facilities like student and staff membership entry, book, CD,Journal& magazine database entry, Issue and return of books, student library card printing with barcode, book's barcode printing, stock checking, viewing of the reports of accession of books,maps& journals etc.,issue and return of books etc. All library resources related data is available through WebOPAC in the software and there is a special website (www.mahatmagandhicollege.net) for the college library which is integrated with the college website. The college library subscribes to various e-resources like NLIST (INFLIBNET), e-Shodhsindhu, NDLI (National Digital Library of India) etc. In addition there are links of various websites like DOAJ (Directory of Open Access Journals), DOAB (Direectory of Open Access Books), WBCLOLR (West Bengal College Library Online Learning Resources),Indian Academy of Science Journals,Bangla library(eBanglalibrary),ePathshala, few newspapers and few journals of competitive journals etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	https://mahatmagandhicollegelalpur.ac.in/AQAR_2021-22_Repository.php

4.2.2 - The institution has subscription for the   A. Any 4 or more of the above

following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.32

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

44

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our institution uses available IT facilities and tools optimally

for teaching, learning and e-governance process. The Institution is well equipped with computers, copiers, printers. IT facilities are continuously upgraded in the college. There is total 45 desktops, 1 laptops, 10 printers, 2 LCD projectors and 2 rooms with smart board. Most of the computers are connected with internet either with LAN cable and/or Wi-Fi, purchased from April 2016. In 2021 the bandwidth was increased to 100 MBPS. Wi-Fi connections have been installed in various areas of the college, where teachers and staff use the internet the most, such as the staffroom, the library, and the office. There is a free Wi-fi zone. Several departments like the Computer Science department, the mathematics department, the geography department, botany department, zoology department and the chemistry department have complete computer laboratories for their students. The staff members use online free tools for conduction of examination, seminars, conferences and guest lectures. The library uses CAMS 3.0 software for library automation work. Teachers have been using IT tools like computers, mobiles, laptop, smart boards, LCD projectors, Google workspace, zoom, online meetings etc. for teaching-learning and evaluation. The entire campus is covered under camera surveillance for safety purpose.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://mahatmagandhicollegelalpur.ac.in/AQAR_2021-22_Repository.php

4.3.2 - Number of Computers

46

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

8.68

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Physical, academic, and support facilities are maintained and utilized with the help of various sub-committees and various departments, including the library.

1) The Purchase committee: The convenor of the Purchase subcommittee is the convenor of the IQAC. Each department submits their requisitions to the Convenor as and when required. After a short interval the Convenor calls a meeting where requisitions for purchases are recorded and estimates placed.

2) The Building Committee: This Committee oversees old buildings and construction of new facilities. It prepares estimates and places its requisitions for funds to the Finance Committee. The Building Committee has as a member the District Engineer and an SAE.

3) The Finance Committee: All estimates are placed in the Finance Committee, and funds allotted for each requisition.

4) The Library Committee: The Library Committee oversees all administrative aspects of the college library, including policy matters.

5) PMU-RUSA Committee: Decision taken in the meeting as resolution and implement accordingly.

5) Other facilities like laboratories are maintained by the departments with the help of laboratory staff like laboratory attendants and sweepers. Expired chemicals and bio samples are destroyed with proper care. A stock register is maintained, and instruments are regularly kept up to date. Sports infrastructure is maintained by the Physical Education department. Software and hardware have been periodically reviewed and upgraded as per requirements. The college website is maintained and updated regularly by college staff.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://mahatmagandhicollegelalpur.ac.in/AQAR_2021-22_Repository.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

3641

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

246

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

8

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

17

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

8

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Currently No Student Council is present in the college. But The NSS and NCC of the college involving all the students of the college, have conducted various events for the social issues in the adopted villages during the year. Apart from their normal activities, NSS volunteers and NCC cadets organized blood donation camp, HIV/ Aids Awareness program, Swachh Bharat Internship Program. Cleanliness program has been arranged in nearby block Hospital, Hura and Picnic spot Ranjandi in Kashipur Block. Along with others our NCC cadets participate in pond cleaning in District town. Outreach activities like eye camp in villages in collaboration with Lokeshaananda Foundation, Para, Purulia, discussion with students of eleven and twelve class students regarding NEP-2020 were done during the year.

File Description	Documents
Paste link for additional information	https://mahatmagandhicollegelalpur.ac.in/AQAR_2021-22_Repository.php
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

We are working on Alumni Association.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vission: Mahatma Gandhi College aims to offer holistic education for the upliftment of social life of economically weaker section especially to those girls belonging to SC, ST, and minority community in villages by promoting academic excellence,

employability and leadership quality.

Mission : To impart holistic education, To nurture social commitment, To develop environment consciousness and To raise equity concept irrespective of gender, religion or sex.

Mahatma Gandhi College, Lalpur is governed by a body constituted with the members taken as per guidelines of education policy 2017, Govt. of West Bengal. The members of this body meet regularly during the year and always encourage the efforts of the college team in maintaining quality standards.

The College has an Academic Council with Principal as Chairman. Different sub-committees, HODs, Bursar, IQAC members with Co-ordinator, NAAC Co-ordinator, Career Counseling Cell, Internal Complaint Committee (ICC) Anti Ragging Committee, GrievanceCell etc. are formed with teaching, non-teaching, student, alumni members and from different local bodies following the Guidelines of UGC, NAAC and Sidhu-Kanho-Birsa University statute. IQAC along with Teacher's Council of the college develops Strategic Plan aligning with vision and mission of the Institute. All the academic and administrative issues like budget, purchases, admissions, promotions, conferences, variation in intake etc., are discussed and approved in the meeting and thereafter implemented. The meetings for planning and implementing are held according to the need. Students and teachers meetings are held occasionally to brief students on important decisions and consider their suggestions and look into their grievances, if any.

File Description	Documents
Paste link for additional information	https://mahatmagandhicollegelalpur.ac.in/AQAR_2021-22_Repository.php
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The management has a participative management system with collective decision-making involving Principal, HODs, IQAC Co-ordinator, Bursar.

Case Study: The Institute has developed a well-defined decentralized system to follow for conducting, evaluating and

marks uploading of the Internal Assessments as well as university instructed Examinations. Convener of the Examination sub-committee under the advice of the Principal executes the process in close liaison with the Controller of Examinations of SKBU as well as disseminate the instructions to the HoDs and respective departmental teachers. Semester-wise and Department-wise Internal Assessments (Theory and Practical) and university examinations, Scrutiny and Review process are carried out by the Departmental teachers under the advice of HoDs and Principal.

The marks are uploaded by individual subject teacher tagged by the university. The requirement for setting question papers are informed to the Principal through the examination convener which is sent to the HoDs for distribution amongst the faculty members in confidential manner.

File Description	Documents
Paste link for additional information	https://mahatmagandhicollegelalpur.ac.in/AQAR_2021-22_Repository.php
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Strategic plan of the institute is displayed in the website. The College is working on 1) Equity in educational, co-curricular and extra-curricular facilities. 2) Excellence in academics as well as skill developments which will together lead to optimum levels of Personality and Self-Employability.

Case study: Institute has set their priorities of encouraging its students especially girls students to give special facilities for playing foot ball, volley ball kho-kho etc. A few comprehensive strategic changes over the last two years have redefined the performance standards. The Campus team comprising of senior and experienced teachers of the Department of Physical education had refurbished the complete training process making a few vital changes. As a result during the academic year 2021-22 our college became university champion in women football and runners in Kabbadi.

Considering the recommendation of IQAC, the college authority had planned to have a second play ground. Recently land was purchased.

For boundary wall and leveling the college is trying to have fund from different government offices.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://mahatmagandhicollegelalpur.ac.in/AQAR_2021-22_Repository.php
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Mahatma Gandhi College, Lalpur was established in the year 1983 with its own organizational structure to meet its vision and mission. The administrative structure is done as follows.

Governing Body

Secretary/Principal

Teachers Council IQAC Office Administration

Sub-committees Administrative Staff/Bursar

Faculties Support Staff

The Statutory bodies of the College are the Academic Council (AC) and Internal Quality Assurance Cell (IQAC) framed as per norms. These bodies play an important role in framing policies and its execution. The Principal is the academic and administrative head who monitors the overall functioning and growth of the Institute. Principal acts as the Member-Secretary of the G.B. and the Chairman of Academic Council and IQAC. The involvement of the effective leadership is achieved through the well-defined system and organizational structure. Many committees are formulated to maintain the smooth running of the institution such as the Admission Committee, Anti Ragging Committee, Students Placement Cell, Equal Opportunity Cell, Student Grievance cell Committee, NSS Unit, IQAC for Academic Audit , Alumni Activity Committee, , Procurement Committee, and Grievance Redressal Committee. Recruitment of teaching (full time) Faculty is done by the

Governing Body to the candidates recommended by the WBCSC. For non-teaching staff West Bengal Government rules followed. For recruitment of visiting teachers UGC guidelines are followed. The Institute has Service and Recruitment and Promotion Rules are as per the norms of UGC/ Government of West Bengal.

Service Rules & Regulations are displayed in the website for dissemination amongst the faculty and staff.

File Description	Documents
Paste link for additional information	https://mahatmagandhicollegelalpur.ac.in/AQAR_2021-22_Repository.php
Link to Organogram of the Institution webpage	https://mahatmagandhicollegelalpur.ac.in/AQAR_2021-22_Repository.php
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college authority believes that the well being of its employees has a direct bearing on how well it can serve the interest of the students. Keeping it in mind the college runs an Employees' Credit Cooperative Society which enables all members to avail themselves of loans at a rate that is less than what is

imposed by the bank. So that the employees can take care of their domestic affairs, the college implements the Govt. Scheme of Child Care Leave for a maximum of 720 days for Female Employees and 30 days for Male Employees it the entire service Period. The college authority also thinks it worthwhile to let the teachers avail themselves of Study Leave to advance their career. This is what is utilized by the teachers to attend FIPs, RCs, and Seminars and submit their Ph.D theses.

File Description	Documents
Paste link for additional information	https://mahatmagandhicollegelalpur.ac.in/AQAR_2021-22_Repository.php
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	[View File](#)
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

In order to assess how coherently our teaching and non-teaching staff are functional in the student centric mechanism of the college, the college has implemented biometric attendance for all staff. From time to time the attendance report is subjected to

scrutiny by the authority. To trace the progress of the teaching-learning process, we have inculcated the habit of maintaining the departmental diaries. Our teachers too, have been provided with a personal diary which is instrumental in preparing the Self Appraisal Report which one has to submit for one's promotion. In addition to these, at the end of an academic year every department is asked to submit a Departmental Report which reflects the performance of a department in a nutshell. This report, like the Personal Diary for teachers, reflects the classroom activities of teachers as well as their other academic and administrative pursuits. The outgoing 6th Semester students are asked to give us a feedback through filling up a questionnaire where their impressions regarding various aspects of our college, inclusive of their impression of our teachers and nonteaching staff in general are manifest. The IQAC has installed Suggestion-cum Complaint Boxes at different spots with an intention to gather feedback from all stakeholders.

File Description	Documents
Paste link for additional information	https://mahatmagandhicollegelalpur.ac.in/AQAR_2021-22_Repository.php
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

All financial activities of the college are done under the College Administration Management System ? CAMS 3.0 by MSS. As a result of this all financial activities are documented automatically and chronologically. The Finance Committee, consisting of the Principal, the Bursar, the Accountant, the Govt. Nominee and a T.R. member of the Governing Body, monitor all financial activities through regularly held meetings. Day to day activities are carried out under the supervision of the Bursar and the Principal. The documentation is done by the Accountant. At the end of the Financial Year a Govt. assigned Chartered Accountant executes the audit of the institution. Those funds which are out of the scope of the CAMS, such as NSS, NCC, Funds received by the Departments from external sources are audited by local auditors.

File Description	Documents
Paste link for additional information	https://mahatmagandhicollegelalpur.ac.in/AQAR_2021-22_Repository.php
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

All financial activities of the college are done under the College Administration Management System ? CAMS 3.0 by MSS. As a result of this all financial activities are documented automatically and chronologically. The Finance Committee, consisting of the Principal, the Bursar, the Accountant, the Govt. Nominee and a T.R. member of the Governing Body, monitor all financial activities through regularly held meetings. Day to day activities are carried out under the supervision of the Bursar and the Principal. The documentation is done by the Accountant. At the end of the Financial Year a Govt. assigned Chartered Accountant executes the audit of the institution. Those funds which are out of the scope of the CAMS, such as NSS, NCC, Funds received by the Departments from external sources are audited by local auditors.

File Description	Documents
Paste link for additional information	https://mahatmagandhicollegelalpur.ac.in/AQAR_2021-22_Repository.php
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has incorporated the practice of maintaining the Departmental Diary and the Teacher's Diary. This practice has been institutionalized. In the Departmental Diary the academic progress is documented. And this makes it easy to trace the teaching and learning activities including ways adopted by the department to impart education. The Personal Diary of the teacher is meant to document all academic, cocurricular and administrative endeavors of the teacher. Periodically this diary has to be authenticated and countersigned by the Principal. This practice has made the verification of taechers' documents prior to their career advancement a rather simple procedure.

Secondly, The IQAC has convinced the authority that the best way to counter the aridness that the college is situated in, is for the college to go for afforestation. Consequently, the college has invested a substantial amount of money to plant saplings every year. As a result of this effort the college has, over the years, formed a considerable arboretum for itself.

File Description	Documents
Paste link for additional information	https://mahatmagandhicollegelalpur.ac.in/AQAR_2021-22_Repository.php
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

For first cycle - Incremental improvements made for the preceding year with regard to quality

For second and subsequent cycles - Incremental improvements made for the preceding year with regard to quality and post accreditation quality initiatives

The IQAC monitors the day to day teaching-learning of the institution. The IQAC also ensures that all departments utilize the ICT as per the recommendation of UGC. At the beginning of the academic year it also makes sure that teaching modules are ready. Apart from the Internal Assessment at the end of a semester departments arrange two more tests in every semester to keep our students in a continuously evaluative mechanism. In the classroom students are encouraged to be responsive and engage in catechism. This is how we intend to make our students comfortable with interviews. Periodically the IQAC holds meetings with the departments when the progress is reviewed. The IQAC then in the meeting of its members presents a clear picture of the academic progress of the college in correlation with the results.

File Description	Documents
Paste link for additional information	https://mahatmagandhicollegelalpur.ac.in/AQAR_2021-22_Repository.php
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://mahatmagandhicollegelalpur.ac.in/AQAR_2021-22_Repository.php
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The everlasting Self that is within each person is the source of the flame of human dignity that burns at the heart of Mahatma Gandhi College in Lalpur, Purulia. Every individual is valued here for their inherent divine nature, which transcends all labels or classifications. There is no place for gender inequality in the institution because this idea is so engrained in its culture. Mahatma Gandhi College is a coeducational institution committed to advancing gender parity and creating a courteous atmosphere for everyone.

The college actively encourages students of all genders to participate equally in seminars, symposiums, and workshops in order to promote gender equity and ensure inclusivity in academic debate. Furthermore, the college offers gender-neutral guest rooms and common areas that are equipped to welcome visitors of all genders, guaranteeing their comfort and safety while on campus.

Additionally, by providing ongoing counselling, the institution instills in its pupils ideals of equality and respect, which leads to excellent moral behaviour, especially when it comes to relationships between people of different genders. Apart from these steps, Mahatma Gandhi College is dedicated to continuous efforts aimed at raising gender sensitization and awareness and cultivating an inclusive and respectful environment for all students.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://mahatmagandhicollegelalpur.ac.in/AQAR_2021-22_Repository.php

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Mahatma Gandhi College at Lalpur, Purulia, effectively reduces environmental pollution by implementing proactive waste management measures. The organisation follows a number of waste management guidelines, including Solid waste management: Distinct waste products, such as plastics, wood, glass, metals, paper, leather, batteries, and cardboard, may be easily separated and disposed of thanks to garbage cans that have been placed thoughtfully across the campus. Timely removal is ensured by regular collection by approved garbage disposal vehicles. Management of liquid waste: A well-kept drainage system effectively diverts sewage away from the campus, avoiding any build-up of liquid waste on the property. Management of e-waste: To avoid the accumulation of dangerous materials on campus, electronic scrap components, such as CPUs and outdated electrical equipment, are disposed of with extreme caution. Mahatma Gandhi College has also stopped using any radioactive materials or dangerous chemicals. Strict safety regulations, such as the requirement to wear protective gloves and eyewear, are implemented in chemical and biological laboratories

to guarantee the security and welfare of both staff and students

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	https://mahatmagandhicollegelalpur.ac.in/AQAR_2021-22_Repository.php
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus   **B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **B. Any 3 of the above**

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other

diversities (within 200 words).

The inclusive culture infuses every facet of Mahatma Gandhi College in Lalpur, Purulia. We fully welcome diversity, putting aside obstacles based on caste, creed, race, religion, and language in order to promote harmony among all. Our collegiate community is made up of students from many backgrounds who come together in our classrooms, dorms, and playgrounds to form melting pots.

Events and gatherings hosted by students honour the diverse range of cultures that exist at Mahatma Gandhi College. Students display their talents, showcasing anything from colourful dance dramas to captivating musical fusions, symbolising the diversity that enhances our campus community. Our communal eating facilities and kitchen are essential for promoting togetherness because they offervenues for students to get together, eat together, and form relationships.

Through occasions like Mother Tongue Day, where speakers of various languages are able to showcase their linguistic and cultural diversity, we also acknowledge and celebrate linguistic diversity.

Our goal is to instill genuine spirituality in our pupils by highlighting the universal principles that all religions uphold, through morning and evening prayers. At Mahatma Gandhi College, we consider inclusivity and diversity to be fundamental values that strengthen the bonds amongst our campus community members.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File]()
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

We uphold the great principle of selfless service for the development of others at Mahatma Gandhi College in Lalpur, Purulia. Our work ethic and civic values, which draw inspiration from Swami Vivekananda, are based on the idea of giving one's life in order to further the common good. We work hard to teach in our

staff and students the ideals of enlightened citizenship, placing a strong emphasis on moral obligation and civic duty. Holidays like Republic Day, Independence Day, Gandhi Jayanti, and the anniversaries of notable people like Rabindranath Tagore and Dr. B.R. Ambedkar serve as a reminder to carry out our constitutionally mandated civic duties.

Through a variety of initiatives, our students proactively show their dedication to these ideals. They set aside time every week to tidy college classrooms and help maintain the local railway platform on Sundays. The college campus's recurring tree planting campaigns are another indication of their environmental sensitivity.

Our students actively participate in community education and knowledge-sharing projects during the auspicious Saraswati Puja. They plan educational seminars, mentorship initiatives, and book drives in order to improve access to educational materials and assist disadvantaged children.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,   teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

We celebrate important national and cultural occasions all year long at Mahatma Gandhi College in Lalpur, Purulia, to build pride and camaraderie among our staff and students. Republic Day, Independence Day, and Netaji Subhas Chandra Bose's birthday are commemorated with great honour, and educational programmes are held in conjunction with them to inform pupils about their historical significance.

Our college hosts lavish cultural events to commemorate a variety of cultural festivals, such as Saraswati Puja and Rabindrajayanti, which highlight the abilities of our staff, faculty, and students. These celebrations encourage artistic expression and creativity within our academic community while also paying tribute to the rich cultural legacy of our country.

In addition, we honour the lives and birthdays of notable individuals like Mahatma Gandhi. Our students are motivated to uphold integrity, leadership, and service by their legacies. Mahatma Gandhi College celebrates national and cultural holidays as well as significant international occasions including National Science Day, International Yoga Day, International Mother Tongue Day, International Sanskrit Day, and International Philosophy Day. The college community benefits from these observances by having chances for education, introspection, and global awareness.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE-1

Title: Correlates of Education with Extended Service-Activities and Service Context: Mahatma Gandhi College considers service projects as essential to the educational process, imparting in its pupils ideals of compassion and social responsibility in a culture bereft of moral values.

Practice: Teachers, staff and students actively participate in a range of service projects, including as setting up book banks, donating clothing, cleaning up train platforms, raising money for social harmony, giving free tutoring to children from low-income families and advocating for values-based education. Proof: The college's alums have started social service organisations, carrying on the custom of giving back at work.

BEST PRACTICE-2

Title: Feedback system with three tiers

The aim of Mahatma Gandhi College is to improve the college's overall development.

Context: The institution wants to improve its organisational structure and teaching-learning procedures because it understands the value of providing multi-layered feedback. Practice: The three-tiered feedback approach consists of open-house departmental discussions for Tier 1, student performance comments from monastic members for Tier 2, and online student input for Tier 3. Evidence: Students' constructive criticism has resulted in the introduction

of interactive lessons, ICT integration in the classroom.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The students at Mahatma Gandhi College attend classes and participate in focused study, creating a disciplined and focused environment. They start their days with quiet thought. Teachers and students have pleasant, respectful interactions because they both understand the inherent dignity in every person.

Frequent instruction on India's spiritual legacy introduces pupils to ageless values that help them choose morality and reason over excess. Students actively participate in a variety of social initiatives, emulating the college's service spirit and being encouraged to practise selflessness in their everyday interactions.

Evening prayer and meditation sessions give students time for introspection and mental relaxation, fostering a calm environment in the college residence hall. Students who are regularly exposed to these techniques grow in their ability to think critically, be kind-hearted, concentrate, and have an altruistic spirit.

Mahatma Gandhi College creates a special atmosphere that is beneficial to students' overall development via the joint efforts of its instructors and support team. The college wants to produce honourable people who can make meaningful contributions to the international community in addition to excellent citizens of our country.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college does not have any freedom for making syllabus of its own choice but is obliged to follow the syllabus prescribed by SKBU absolutely. Before the commencement of the classes, every department is asked to make their departmental routine. Routines of the various departments are merged in the master routine. Every department arranges departmental meeting before the commencement of classes for modularization of syllabus, and distribution of topics of all three running semesters among the faculty members of the respective departments is also done simultaneously. On the very first day of the commencement of class of the first semester, separate induction classes are arranged for students belonging to honours and general courses by the academic committee of the college for providing clear idea about CBCS system, syllabus pattern, structure of the whole degree course. They are also acquainted with the co-curricular activities such as NSS, NCC, college magazine, departmental wall magazine, sports etc. They are made familiar with library, boys' common room, girls' common room, study room as well. So far as the academic calendar of the college is concerned, it has no choice but adheres to the one provided by SKBU.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution does not have authority for forming academic calendar of its own choice but adheres to the one provided by SKBU in teaching learning process. There is continuity so far as the internal assessment of the students is concerned. Various methods such as; assignment for project, viva-voice, written exam, book review, peer review, dissertation,

presentation, excursion etc. have been adopted by the institution in the process of internal assessment. Attendance of the students has been paid due importance in this respect. Internal assessment of the students, belonging to science departments, in particular, is done on daily basis. Their responses and ability for grasping the topic taught in the practical classes are put in record by the respective teachers. All these aspects keep focusing on their final marks in internal assessment in every semester.

File Description	Documents
Upload relevant supporting documents	**No File Uploaded**
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

30

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The college follows the under-graduate syllabi and curricula

prescribed by SKB University and integrates various socially and morally relevant cross-cutting issues like human values, environment and sustainability, gender issues etc.

Gender issues have been incorporated into the curricula of almost all disciplines under humanities, language & literature and social sciences which shed light on the various aspects of gender discrimination in the society.

The issues of environment and sustainability are addressed mainly through the Ability Enhancement Compulsory Course (AECC) entitled, 'Environmental Studies' offered to all the students studying UG Honours course in the 1st Semester and to all the students studying UG Program course in the 2nd Semester. Apart from that, various disciplines contain components on environmental issues. The objective of these courses is to make aware and sensitize the students to the issues on environment and sustainability.

Various Issues on human values are also incorporated in the curricula of various language & literature and humanities disciplines. Issues like human rights, aspects of human society, humanism of modern Indian thinkers, value education etc. are addressed through those disciplines. The curriculum of different departments like Commerce, English, Sanskrit, Philosophy contain some topics on professional ethics.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1400

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

1

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	[View File]()
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	[https://mahatmagandhicollegelalpur.ac.in/feedback_reports.php]()

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1728

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File]()

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

693

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College assesses student learning through periodic evaluations and categorizes students based on their performance. Advanced learners are offered opportunities for further enrichment, such as seminars and skill development workshops, to foster their academic growth. For slow learners, remedial classes and personalized guidance are organized to strengthen their understanding and support academic progress. The college strives to create an inclusive learning environment that accommodates all student needs, ensuring a balanced educational experience.

File Description	Documents
Link for additional Information	[https://mahatmagandhicollegelalpur.ac.in/ AQAR_2021-22_Repository.php](https://mahatmagandhicollegelalpur.ac.in/AQAR_2021-22_Repository.php)
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3211	**54**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

In this College, experiential learning is encouraged through hands-on projects and fieldwork, giving students a practical understanding of their studies. Participative learning is

fostered in classrooms through group discussions, seminars, and collaborative projects, enabling students to engage actively and share ideas. Problem-solving is a key component, with students working on real-life case studies and challenges designed to enhance critical thinking and decision-making skills. These student-centered approaches help prepare students with the knowledge and skills for future professional environments.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	https://mahatmagandhicollegelalpur.ac.in/AQAR_2021-22_Repository.php

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In this College, teachers incorporate Information and Communication Technology (ICT) tools to enhance the teaching-learning process. They use projectors and multimedia presentations, which make classes more interactive and engaging. Online platforms and educational software are utilized to give students access to e-resources, lecture materials, and assignments, allowing for flexible and self-paced learning. Video conferencing tools also support virtual sessions, enabling guest lectures and workshops with experts from various fields. These ICT-enabled practices help bridge the gap between traditional and modern learning, making education more accessible, inclusive, and effective.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://mahatmagandhicollegelalpur.ac.in/AQAR_2021-22_Repository.php

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

54

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	[View File](#)

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

54

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	[View File](#)

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	[View File](#)

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

545

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

This College's internal assessment mechanism is transparent and systematically organized to support continuous student evaluation. The college conducts assessments at regular intervals through a variety of methods, such as quizzes, assignments, presentations, and class tests, ensuring a comprehensive understanding of each student's progress. Students are informed well in advance of the assessment schedule and grading criteria, ensuring clarity and fairness in the process. Additionally, feedback is provided to guide students in improving their performance. This robust approach enhances accountability and keeps students engaged in their academic growth.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	[https://mahatmagandhicollegelalpur.ac.in/ AQAR_2021-22_Repository.php](https://mahatmagandhicollegelalpur.ac.in/AQAR_2021-22_Repository.php)

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

In this College, a structured, transparent, and efficient system addresses internal examination grievances. Students can file grievances within a specified timeframe after assessments, and the process is conducted under clear guidelines. Grievances are reviewed by a committee that ensures fair reassessment or rectification when necessary. This time-bound mechanism ensures that all issues are addressed promptly, fostering trust in the

assessment system and maintaining academic integrity.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://mahatmagandhicollegelalpur.ac.in/ AQAR_2021-22_Repository.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The College makes the teachers, and students aware of the program and course outcomes for each course offered. This awareness ensures that educational goals are clearly communicated, aligning teaching methods and learning objectives with the expected outcomes. Regular orientations, course outlines, and informational resources help students understand what they can achieve through their studies, while faculty incorporate these outcomes into lesson planning and evaluation methods.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://mahatmagandhicollegelalpur.ac.in/ po_pso_co.php
Upload COs for all courses (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution actively evaluates the attainment of program and course outcomes through various assessment methods, including examinations, projects, and student feedback. Regular reviews and feedback mechanisms are in place to ensure that both students and faculty are aligned with the intended educational goals. This evaluation process helps identify areas for improvement and enhances the overall quality of education provided.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://mahatmagandhicollegelalpur.ac.in/po_pso_co.php

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

742

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	https://mahatmagandhicollegelalpur.ac.in/AQAR_2021-22_Repository.php

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://mahatmagandhicollegelalpur.ac.in/feedback_reports.php

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The NSS and NCC of the college have conducted various events for the social issues in the adopted villages during the year. Apart from their normal activities, NSS volunteers and NCC cadets organized blood donation camp, HIV/ Aids Awareness program, Swachh Bharat Internship Program. Cleanliness program has been arranged in nearby block Hospital, Hura and Picnic spot Ranjandi in Kashipur Block. Along with others our NCC cadets participate in pond cleaning in District town. Outreach activities like eye camp in villages in collaboration with Lokeshaananda Foundation, Para, Purulia, discussion with students of eleven and twelve class students regarding NEP-2020

were done during the year.

File Description	Documents
Paste link for additional information	https://mahatmagandhicollegelalpur.ac.in/ AQAR_2021-22_Repository.php
Upload any additional information	**No File Uploaded**

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

343

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has all the infrastructure facilities to provide higher education. There are at present 28 classrooms, 05 laboratories,2 smart classroom,2 reading room,10 departmental office cum staffroom,3 hostels, a 200-seater seminar and conference hall, and several other facilities. As such, we have constructed a new building with RUSA funds. The equipment in the laboratories is being increased every year, and computers are also purchased regularly. The Sports facilities and facilities for Cultural activities are more than adequate, because there are the Physical Education department. The institution has excellent facilities for cultural activities, sports, games, gymnasium. There is a 200-seater Seminar Hall for cultural activities, and two playgrounds, a badminton court, and a gymnasium. The library is mostly computerized and well-equipped. Books asper CBCS syllabi have been added and asper NEP are being added continuously. There is a free computer zone for students in the library. For ICT, there are two ICT-equipped rooms, and LCD projectors and laptops for classroom teaching and seminars and conferences.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://mahatmagandhicollegelalpur.ac.in/ AQAR_2021-22_Repository.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Sports facilities and facilities for Cultural activities are more than adequate, because there is the Physical Education and which oversee these facilities. The institution has excellent facilities for cultural activities, sports, games, gymnasium and other such activities and all the facilities for sports, games (both indoor and outdoor), gymnasium, for the supervision of the Department of Physical Education. There is a 200-seater Seminar Hall for cultural activities, and a field, a badminton court, and a basketball court, a gymnasium, and a large hall for sporting activities. The college has been regularly winning sporting events on the University, District and State level.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://mahatmagandhicollegelalpur.ac.in/ AQAR_2021-22_Repository.php

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

28

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

28

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://mahatmagandhicollegelalpur.ac.in/ AQAR_2021-22_Repository.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

24.88

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library is mostly automated, using CAMS 3.0 software. Through this software(which is integrated with the college office, so that student and staff data can be accessed) the library provides various services and facilities like student and staff membership entry, book, CD,Journal& magazine database entry, Issue and return of books, student library card printing with barcode, book's barcode printing, stock checking, viewing of the reports of accession of books,maps& journals etc.,issue and return of books etc. All library resources related data is available through WebOPAC in the software and there is a special website (www.mahatmagandhicollege.net) for the college library which is integrated with the college website. The college library subscribes to various e-resources like NLIST (INFLIBNET), e-Shodhsindhu, NDLI (National Digital Library of India) etc. In addition there are links of various websites like DOAJ (Directory of Open Access Journals), DOAB (Direectory of Open Access Books), WBCLOLR (West Bengal College Library Online Learning Resources),Indian Academy of Science Journals,Bangla library(eBanglalibrary),ePathshala, few newspapers and few journals of competitive journals etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	[https://mahatmagandhicollegelalpur.ac.in/ AQAR_2021-22_Repository.php](https://mahatmagandhicollegelalpur.ac.in/AQAR_2021-22_Repository.php)

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

2.32

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

44

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our institution uses available IT facilities and tools optimally for teaching, learning and e-governance process. The Institution is well equipped with computers, copiers, printers. IT facilities are continuously upgraded in the college. There is total 45 desktops, 1 laptops, 10 printers, 2 LCD projectors and 2 rooms with smart board. Most of the computers are connected with internet either with LAN cable and/or Wi-Fi, purchased from April 2016. In 2021 the bandwidth was increased to 100 MBPS. Wi-Fi connections have been installed in various areas of the college, where teachers and staff use the internet the most, such as the staffroom, the library, and the office. There is a free Wi-fi zone. Several departments like the Computer Science department, the mathematics department, the geography department, botany department, zoology department and the chemistry department have complete computer laboratories for their students. The staff members use online free tools for conduction of examination, seminars, conferences and guest lectures. The library uses CAMS 3.0 software for library automation work. Teachers have been using IT tools like computers, mobiles, laptop, smart boards, LCD projectors, Google workspace, zoom, online meetings etc. for teaching-learning and evaluation. The entire campus is covered under camera surveillance for safety purpose.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://mahatmagandhicollegelalpur.ac.in/ AQAR_2021-22_Repository.php

4.3.2 - Number of Computers

46

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

8.68

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Physical, academic, and support facilities are maintained and utilized with the help of various sub-committees and various departments, including the library.

1) The Purchase committee: The convenor of the Purchase

subcommittee is the convenor of the IQAC. Each department submits their requisitions to the Convenor as and when required. After a short interval the Convenor calls a meeting where requisitions for purchases are recorded and estimates placed.

2) The Building Committee: This Committee oversees old buildings and construction of new facilities. It prepares estimates and places its requisitions for funds to the Finance Committee. The Building Committee has as a member the District Engineer and an SAE.

3) The Finance Committee: All estimates are placed in the Finance Committee, and funds allotted for each requisition.

4) The Library Committee: The Library Committee oversees all administrative aspects of the college library, including policy matters.

5) PMU-RUSA Committee: Decision taken in the meeting as resolution and implement accordingly.

5) Other facilities like laboratories are maintained by the departments with the help of laboratory staff like laboratory attendants and sweepers. Expired chemicals and bio samples are destroyed with proper care. A stock register is maintained, and instruments are regularly kept up to date. Sports infrastructure is maintained by the Physical Education department. Software and hardware have been periodically reviewed and upgraded as per requirements. The college website is maintained and updated regularly by college staff.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://mahatmagandhicollegelalpur.ac.in/ AQAR_2021-22_Repository.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

3641

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

246

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**D. 1 of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**B. Any 3 of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	_View File_
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

8

File Description	Documents
Self-attested list of students placed	_View File_
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

17

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	_View File_

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

8

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Currently No Student Council is present in the college. But The NSS and NCC of the college involving all the students of the college, have conducted various events for the social issues in the adopted villages during the year. Apart from their normal activities, NSS volunteers and NCC cadets organized blood donation camp, HIV/ Aids Awareness program, Swachh Bharat Internship Program. Cleanliness program has been arranged in nearby block Hospital, Hura and Picnic spot Ranjandi in Kashipur Block. Along with others our NCC cadets participate in pond cleaning in District town. Outreach activities like eye

camp in villages in collaboration with Lokeshaananda Foundation, Para, Purulia, discussion with students of eleven and twelve class students regarding NEP-2020 were done during the year.

File Description	Documents
Paste link for additional information	https://mahatmagandhicollegelalpur.ac.in/ AQAR_2021-22_Repository.php
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

We are working on Alumni Association.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vission: Mahatma Gandhi College aims to offer holistic education for the upliftment of social life of economically weaker section especially to those girls belonging to SC, ST, and minority community in villages by promoting academic excellence, employability and leadership quality.

Mission : To impart holistic education, To nurture social commitment, To develop environment consciousness and To raise equity concept irrespective of gender, religion or sex.

Mahatma Gandhi College, Lalpur is governed by a body constituted with the members taken as per guidelines of education policy 2017, Govt. of West Bengal. The members of this body meet regularly during the year and always encourage the efforts of the college team in maintaining quality standards.

The College has an Academic Council with Principal as Chairman. Different sub-committees, HODs, Bursar, IQAC members with Co-ordinator, NAAC Co-ordinator, Career Counseling Cell, Internal Complaint Committee (ICC) Anti Ragging Committee, GrievanceCell etc. are formed with teaching, non-teaching, student, alumni members and from different local bodies following the Guidelines of UGC, NAAC and Sidhu-Kanho-Birsa University statute. IQAC along with Teacher's Council of the college develops Strategic Plan aligning with vision and mission of the Institute. All the academic and administrative issues like budget, purchases, admissions, promotions, conferences, variation in intake etc., are discussed and approved in the meeting and thereafter implemented. The meetings for planning and implementing are held according to the need. Students and teachers meetings are held occasionally to brief students on

important decisions and consider their suggestions and look into their grievances, if any.

File Description	Documents
Paste link for additional information	https://mahatmagandhicollegelalpur.ac.in/ AQAR_2021-22_Repository.php
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The management has a participative management system with collective decision-making involving Principal, HODs, IQAC Co-ordinator, Bursar.

Case Study: The Institute has developed a well-defined decentralized system to follow for conducting, evaluating and marks uploading of the Internal Assessments as well as university instructed Examinations. Convener of the Examination sub-committee under the advice of the Principal executes the process in close liaison with the Controller of Examinations of SKBU as well as disseminate the instructions to the HoDs and respective departmental teachers. Semester-wise and Department-wise Internal Assessments (Theory and Practical) and university examinations, Scrutiny and Review process are carried out by the Departmental teachers under the advice of HoDs and Principal.

The marks are uploaded by individual subject teacher tagged by the university. The requirement for setting question papers are informed to the Principal through the examination convener which is sent to the HoDs for distribution amongst the faculty members in confidential manner.

File Description	Documents
Paste link for additional information	https://mahatmagandhicollegelalpur.ac.in/ AQAR_2021-22_Repository.php
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Strategic plan of the institute is displayed in the website. The College is working on 1) Equity in educational, co-curricular and extra-curricular facilities. 2) Excellence in academics as well as skill developments which will together lead to optimum levels of Personality and Self-Employability.

Case study: Institute has set their priorities of encouraging its students especially girls students to give special facilities for playing foot ball, volley ball kho-kho etc. A few comprehensive strategic changes over the last two years have redefined the performance standards. The Campus team comprising of senior and experienced teachers of the Department of Physical education had refurbished the complete training process making a few vital changes. As a result during the academic year 2021-22 our college became university champion in women football and runners in Kabbadi.

Considering the recommendation of IQAC, the college authority had planned to have a second play ground. Recently land was purchased. For boundary wall and leveling the college is trying to have fund from different government offices.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://mahatmagandhicollegelalpur.ac.in/ AQAR_2021-22_Repository.php
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Mahatma Gandhi College, Lalpur was established in the year 1983 with its own organizational structure to meet its vision and mission. The administrative structure is done as follows.

Governing Body

Secretary/Principal

Teachers Council IQAC Office Administration

Sub-committees Administrative Staff/Bursar

Faculties Support Staff

The Statutory bodies of the College are the Academic Council (AC) and Internal Quality Assurance Cell (IQAC) framed as per norms. These bodies play an important role in framing policies and its execution. The Principal is the academic and administrative head who monitors the overall functioning and growth of the Institute. Principal acts as the Member-Secretary of the G.B. and the Chairman of Academic Council and IQAC. The involvement of the effective leadership is achieved through the well-defined system and organizational structure. Many committees are formulated to maintain the smooth running of the institution such as the Admission Committee, Anti Ragging Committee, Students Placement Cell, Equal Opportunity Cell, Student Grievance cell Committee, NSS Unit, IQAC for Academic Audit , Alumni Activity Committee, , Procurement Committee, and Grievance Redressal Committee. Recruitment of teaching (full time) Faculty is done by the Governing Body to the candidates recommended by the WBCSC. For non-teaching staff West Bengal Government rules followed. For recruitment of visiting teachers UGC guidelines are followed. The Institute has Service and Recruitment and Promotion Rules are as per the norms of UGC/ Government of West Bengal.

Service Rules & Regulations are displayed in the website for dissemination amongst the faculty and staff.

File Description	Documents
Paste link for additional information	https://mahatmagandhicollegelalpur.ac.in/ AQAR_2021-22_Repository.php
Link to Organogram of the Institution webpage	https://mahatmagandhicollegelalpur.ac.in/ AQAR_2021-22_Repository.php
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college authority believes that the well being of its employees has a direct bearing on how well it can serve the interest of the students. Keeping it in mind the college runs an Employees' Credit Cooperative Society which enables all members to avail themselves of loans at a rate that is less than what is imposed by the bank. So that the employees can take care of their domestic affairs, the college implements the Govt. Scheme of Child Care Leave for a maximum of 720 days for Female Employees and 30 days for Male Employees it the entire service Period. The college authority also thinks it worthwhile to let the teachers avail themselves of Study Leave to advance their career. This is what is utilized by the teachers to attend FIPs, RCs, and Seminars and submit their Ph.D theses.

File Description	Documents
Paste link for additional information	https://mahatmagandhicollegelalpur.ac.in/ AQAR_2021-22_Repository.php
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

3

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

In order to assess how coherently our teaching and non-teaching staff are functional in the student centric mechanism of the college, the college has implemented biometric attendance for all staff. From time to time the attendance report is subjected to scrutiny by the authority. To trace the progress of the teaching-learning process, we have inculcated the habit of maintaining the departmental diaries. Our teachers too, have been provided with a personal diary which is instrumental in preparing the Self Appraisal Report which one has to submit for one's promotion. In addition to these, at the end of an academic year every department is asked to submit a Departmental Report which reflects the performance of a department in a nutshell. This report, like the Personal Diary for teachers, reflects the classroom activities of teachers as well as their other academic and administrative pursuits. The outgoing 6th Semester students are asked to give us a feedback through filling up a questionnaire where their impressions regarding various aspects of our college, inclusive of their impression of our teachers and nonteaching staff in general are manifest. The IQAC has installed Suggestion-cum Complaint Boxes at different spots with an intention to gather feedback from all stakeholders.

File Description	Documents
Paste link for additional information	https://mahatmagandhicollegelalpur.ac.in/ AQAR_2021-22_Repository.php
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

All financial activities of the college are done under the College Administration Management System ? CAMS 3.0 by MSS. As a result of this all financial activities are documented automatically and chronologically. The Finance Committee, consisting of the Principal, the Bursar, the Accountant, the Govt. Nominee and a T.R. member of the Governing Body, monitor all financial activities through regularly held meetings. Day to day activities are carried out under the supervision of the Bursar and the Principal. The documentation is done by the Accountant. At the end of the Financial Year a Govt. assigned Chartered Accountant executes the audit of the institution. Those funds which are out of the scope of the CAMS, such as NSS, NCC, Funds received by the Departments from external sources are audited by local auditors.

File Description	Documents
Paste link for additional information	https://mahatmagandhicollegelalpur.ac.in/ AQAR_2021-22_Repository.php
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

All financial activities of the college are done under the College Administration Management System ? CAMS 3.0 by MSS. As a result of this all financial activities are documented automatically and chronologically. The Finance Committee, consisting of the Principal, the Bursar, the Accountant, the Govt. Nominee and a T.R. member of the Governing Body, monitor all financial activities through regularly held meetings. Day to day activities are carried out under the supervision of the Bursar and the Principal. The documentation is done by the Accountant. At the end of the Financial Year a Govt. assigned Chartered Accountant executes the audit of the institution. Those funds which are out of the scope of the CAMS, such as NSS, NCC, Funds received by the Departments from external sources are audited by local auditors.

File Description	Documents
Paste link for additional information	[https://mahatmagandhicollegelalpur.ac.in/ AQAR_2021-22_Repository.php](https://mahatmagandhicollegelalpur.ac.in/AQAR_2021-22_Repository.php)
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has incorporated the practice of maintaining the Departmental Diary and the Teacher's Diary. This practice has been institutionalized. In the Departmental Diary the academic progress is documented. And this makes it easy to trace the teaching and learning activities including ways adopted by the department to impart education. The Personal Diary of the

teacher is meant to document all academic, cocurricular and administrative endeavors of the teacher. Periodically this diary has to be authenticated and countersigned by the Principal. This practice has made the verification of taechers' documents prior to their career advancement a rather simple procedure.

Secondly, The IQAC has convinced the authority that the best way to counter the aridness that the college is situated in, is for the college to go for afforestation. Consequently, the college has invested a substantial amount of money to plant saplings every year. As a result of this effort the college has, over the years, formed a considerable arboretum for itself.

File Description	Documents
Paste link for additional information	https://mahatmagandhicollegelalpur.ac.in/AQAR_2021-22_Repository.php
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

For first cycle - Incremental improvements made for the preceding year with regard to quality

For second and subsequent cycles - Incremental improvements made for the preceding year with regard to quality and post accreditation quality initiatives

The IQAC monitors the day to day teaching-learning of the institution. The IQAC also ensures that all departments utilize the ICT as per the recommendation of UGC. At the beginning of the academic year it also makes sure that teaching modules are ready. Apart from the Internal Assessment at the end of a semester departments arrange two more tests in every semester to keep our students in a continuously evaluative mechanism. In the classroom students are encouraged to be responsive and engage in catechism. This is how we intend to make our students comfortable with interviews. Periodically the IQAC holds meetings with the departments when the progress is reviewed. The IQAC then in the meeting of its members presents a clear

picture of the academic progress of the college in correlation with the results.

File Description	Documents
Paste link for additional information	https://mahatmagandhicollegelalpur.ac.in/ AQAR_2021-22_Repository.php
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://mahatmagandhicollegelalpur.ac.in/ AQAR_2021-22_Repository.php
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The everlasting Self that is within each person is the source of the flame of human dignity that burns at the heart of Mahatma Gandhi College in Lalpur, Purulia. Every individual is valued here for their inherent divine nature, which transcends

all labels or classifications. There is no place for gender inequality in the institution because this idea is so engrained in its culture. Mahatma Gandhi College is a coeducational institution committed to advancing gender parity and creating a courteous atmosphere for everyone.

The college actively encourages students of all genders to participate equally in seminars, symposiums, and workshops in order to promote gender equity and ensure inclusivity in academic debate. Furthermore, the college offers gender-neutral guest rooms and common areas that are equipped to welcome visitors of all genders, guaranteeing their comfort and safety while on campus.

Additionally, by providing ongoing counselling, the institution instills in its pupils ideals of equality and respect, which leads to excellent moral behaviour, especially when it comes to relationships between people of different genders. Apart from these steps, Mahatma Gandhi College is dedicated to continuous efforts aimed at raising gender sensitization and awareness and cultivating an inclusive and respectful environment for all students.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://mahatmagandhicollegelalpur.ac.in/ AQAR_2021-22_Repository.php

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Mahatma Gandhi College at Lalpur, Purulia, effectively reduces environmental pollution by implementing proactive waste management measures. The organisation follows a number of waste management guidelines, including Solid waste management: Distinct waste products, such as plastics, wood, glass, metals, paper, leather, batteries, and cardboard, may be easily separated and disposed of thanks to garbage cans that have been placed thoughtfully across the campus. Timely removal is ensured by regular collection by approved garbage disposal vehicles. Management of liquid waste: A well-kept drainage system effectively diverts sewage away from the campus, avoiding any build-up of liquid waste on the property. Management of e-waste: To avoid the accumulation of dangerous materials on campus, electronic scrap components, such as CPUs and outdated electrical equipment, are disposed of with extreme caution. Mahatma Gandhi College has also stopped using any radioactive materials or dangerous chemicals. Strict safety regulations, such as the requirement to wear protective gloves and eyewear, are implemented in chemical and biological laboratories to guarantee the security and welfare of both staff and students

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	https://mahatmagandhicollegelalpur.ac.in/ AQAR_2021-22_Repository.php
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge	B. Any 3 of the above

Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The inclusive culture infuses every facet of Mahatma Gandhi College in Lalpur, Purulia. We fully welcome diversity, putting aside obstacles based on caste, creed, race, religion, and language in order to promote harmony among all. Our collegiate

community is made up of students from many backgrounds who come together in our classrooms, dorms, and playgrounds to form melting pots.

Events and gatherings hosted by students honour the diverse range of cultures that exist at Mahatma Gandhi College. Students display their talents, showcasing anything from colourful dance dramas to captivating musical fusions, symbolising the diversity that enhances our campus community. Our communal eating facilities and kitchen are essential for promoting togetherness because they offervenues for students to get together, eat together, and form relationships.

Through occasions like Mother Tongue Day, where speakers of various languages are able to showcase their linguistic and cultural diversity, we also acknowledge and celebrate linguistic diversity.

Our goal is to instill genuine spirituality in our pupils by highlighting the universal principles that all religions uphold, through morning and evening prayers. At Mahatma Gandhi College, we consider inclusivity and diversity to be fundamental values that strengthen the bonds amongst our campus community members.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

We uphold the great principle of selfless service for the development of others at Mahatma Gandhi College in Lalpur, Purulia. Our work ethic and civic values, which draw inspiration from Swami Vivekananda, are based on the idea of giving one's life in order to further the common good. We work hard to teach in our staff and students the ideals of enlightened citizenship, placing a strong emphasis on moral obligation and civic duty. Holidays like Republic Day, Independence Day, Gandhi Jayanti, and the anniversaries of notable people like Rabindranath Tagore and Dr. B.R. Ambedkar

serve as a reminder to carry out our constitutionally mandated civic duties.

Through a variety of initiatives, our students proactively show their dedication to these ideals. They set aside time every week to tidy college classrooms and help maintain the local railway platform on Sundays. The college campus's recurring tree planting campaigns are another indication of their environmental sensitivity.

Our students actively participate in community education and knowledge-sharing projects during the auspicious Saraswati Puja. They plan educational seminars, mentorship initiatives, and book drives in order to improve access to educational materials and assist disadvantaged children.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	D. Any 1 of the above

File Description	Documents
Code of ethics policy document	**No File Uploaded**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

We celebrate important national and cultural occasions all year long at Mahatma Gandhi College in Lalpur, Purulia, to build pride and camaraderie among our staff and students. Republic Day, Independence Day, and Netaji Subhas Chandra Bose's birthday are commemorated with great honour, and educational programmes are held in conjunction with them to inform pupils about their historical significance.

Our college hosts lavish cultural events to commemorate a variety of cultural festivals, such as Saraswati Puja and Rabindrajayanti, which highlight the abilities of our staff, faculty, and students. These celebrations encourage artistic expression and creativity within our academic community while also paying tribute to the rich cultural legacy of our country.

In addition, we honour the lives and birthdays of notable individuals like Mahatma Gandhi. Our students are motivated to uphold integrity, leadership, and service by their legacies. Mahatma Gandhi College celebrates national and cultural holidays as well as significant international occasions including National Science Day, International Yoga Day, International Mother Tongue Day, International Sanskrit Day, and International Philosophy Day. The college community benefits from these observances by having chances for education, introspection, and global awareness.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE-1

Title: Correlates of Education with Extended Service-Activities and Service Context: Mahatma Gandhi College considers service projects as essential to the educational process, imparting in its pupils ideals of compassion and social responsibility in a culture bereft of moral values.

Practice: Teachers, staff and students actively participate in a range of service projects, including as setting up book banks, donating clothing, cleaning up train platforms, raising money for social harmony, giving free tutoring to children from low-income families and advocating for values-based education. Proof: The college's alums have started social service organisations, carrying on the custom of giving back at work.

BEST PRACTICE-2

Title: Feedback system with three tiers

The aim of Mahatma Gandhi College is to improve the college's overall development.

Context: The institution wants to improve its organisational structure and teaching-learning procedures because it understands the value of providing multi-layered feedback. Practice: The three-tiered feedback approach consists of open-house departmental discussions for Tier 1, student performance comments from monastic members for Tier 2, and online student input for Tier 3. Evidence: Students' constructive criticism

has resulted in the introduction of interactive lessons, ICT integration in the classroom.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The students at Mahatma Gandhi College attend classes and participate in focused study, creating a disciplined and focused environment. They start their days with quiet thought. Teachers and students have pleasant, respectful interactions because they both understand the inherent dignity in every person.

Frequent instruction on India's spiritual legacy introduces pupils to ageless values that help them choose morality and reason over excess. Students actively participate in a variety of social initiatives, emulating the college's service spirit and being encouraged to practise selflessness in their everyday interactions.

Evening prayer and meditation sessions give students time for introspection and mental relaxation, fostering a calm environment in the college residence hall. Students who are regularly exposed to these techniques grow in their ability to think critically, be kind-hearted, concentrate, and have an altruistic spirit.

Mahatma Gandhi College creates a special atmosphere that is beneficial to students' overall development via the joint efforts of its instructors and support team. The college wants to produce honourable people who can make meaningful contributions to the international community in addition to excellent citizens of our country.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

- **For a wider coverage the purchase of a more powerful generator is required.**
- **Construction of new staff room**
- **Introduction of Barcode facility in the library**
- **Purchase of water purifier-cum-coolers for office staff and students**
- **Concrete the path leading from the administrative complex to D-Block**